



ST ALPHEGE CE INFANT SCHOOL

Executive Head: Mrs Liz Thomas-Friend, Head of School: Mrs Jacqui Spinks,
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20th April 2020

Admissions for Reception Children 2020

We are delighted to learn that your child has been offered a place at our fabulous school for September 2020. On behalf of the whole St Alphege family we would like to welcome you to St Alphege and thank you for choosing us to begin your child's educational journey. This is the beginning of an exciting journey through your child's education.

As the letter from the Kent Local Authority states, you have until the **6th May** to inform us whether you wish to accept the place for your child. You will need email the school at headteacher@st-alphege.kent.sch.uk as unfortunately during this current time, you will not be able to visit the school to accept your place in person.

Please see the attached information from Kent County Council which explains what you need to put into the email and the documents you need to attach. **Documents must be provided for both you AND your child.** We will require original copies of these documents at some point before your child starts with us, so please keep them in a safe place along with your child's birth certificate.

We want to reassure you, that whilst there is some uncertainty about the next few months for schools, we will be doing everything we can to make this rather unusual time of transition work as smoothly as possible. We will be communicating with your child's Nursery or Pre-School setting and working with them to gather all the information we need to help us to settle them quickly into their new environment. We will be in touch with you all again soon to clarify arrangements for your child's settling in sessions.

At St Alphege we aim to celebrate childhood by ensuring that all our children reach their full potential in a stimulating, happy and safe environment. We understand that the relationship between home and school is crucial and we encourage you to engage fully in the learning experience. Under normal circumstances we would be arranging a series of transition visits for you and your child. However in these unprecedented times, we are unaware when the school will be allowed to reopen. Please rest assured that we will manage this carefully and come up with creative ways to ensure you all feel ready for this exciting stage in your child's journey.

We very much look forward to meeting with you and wish you and your family all the best over the coming months.

Kind regards,

Jacqui Spinks
Head of School

Liz Thomas-Friend
Executive Headteacher



St Alphege Values



Koinonia



Forgiveness



Trust



Kindness



Love Joy