

## Wrap-Around-Care Booking Form

### Breakfast Club



Mrs Apps

Miss Weller

Mrs Perry

Our daily breakfast club is run by experienced members of school staff, who offer a quiet and safe start to the day with healthy breakfast options. We open at 8.00am and children can choose from a range of food options including toast, cereal, fruit and yoghurts, as well as a daily hot meal such as bacon rolls, sausage and beans or eggs on toast. We can cater for any dietary requirements and our staff are qualified in food safety. Food is served until 8.30am.

The children are really well supported; they enjoy a range of fun activities in the hall and are taken to their classrooms at 8.45am, the beginning of the school day. We can also accept children who attend Whitstable Junior School and we will ensure they are taken to WJS in time for the start of their school day.

We will continue to offer a flexible approach to our sessions but we will be switching to an invoicing system. You will receive an invoice weekly in arrears, for the number of days your child attended. This will be due for immediate payment. You will also receive printed receipts for all payments made once they have been processed through the school accounting system. Each session will cost £2.50.

If you require regular Breakfast Club sessions, please book these using the table overleaf. We are still able to accommodate extra sessions on an ad-hoc basis if you find that you need last minute childcare. You can call the school office to book these as the need arises.

## Wrap-around-care Booking Form

### After School Club



Mrs Capelett   Mrs Mackleworth   Mrs Apps   Miss Weller   Mrs Baxter

We are delighted to announce that we have recruited a fabulous Manager, Tracey Capelett, for our After School provision from September. She will lead an experienced St Alphege staff team in providing the very best care for your children, based upon our ethos, values and high expectations. After School Club will be based in the school hall, allowing plenty of space for the children to explore, play and relax.

#### What can you expect from After School Club?

- Wrap around care from 3:00pm – 6:00pm every day
- Flexible arrangements to suit your family.
- Exciting and engaging activities both inside and outside
- A happy, welcoming St Alphege team who know and love your children
- Opportunities to play, read, sing, construct, create, explore and discover!
- Healthy snacks available from 3:15pm
- Nutritious home cooked food served from 5:00pm. For example: shepherds pie, pasta, stir fry, enchiladas etc. Menus will be adapted alongside the children and will cater for all dietary requirements. Menus will be provided on a termly basis.

We will invoice in advance at the beginning of each term for all pre-booked sessions. If you require additional ad-hoc session throughout the term you can book these, subject to availability, and we will add the cost to your next invoice.

# ST ALPHEGE CE INFANT SCHOOL

## Wrap-Around-Care Booking Form

Child's Name \_\_\_\_\_

Class (Sept 2020) \_\_\_\_\_ St Alphege / WJS

Please indicate on the table below which wrap-around-care sessions you need to book for your child and return the form to the school office.

You will receive written confirmation of the sessions allocated and the weekly costs associated with them.

	<b>Breakfast Club</b> 8.00am – 8.45am £2.50 per day	<b>After School Club</b> 3.00pm – 5.00pm £7.00 per day	<b>After School Club</b> 3.00pm – 6.00pm £8.50 per day
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Ad hoc only Places may not be available on the day			

*Please note that all charges are correct at time of printing but may be subject to increases.*

**Breakfast club** – Invoices will be produced weekly, in arrears, for the sessions your child has attended. These will be sent home with your child. Payment will be due immediately and can be made by bank transfer.  
*Your child's place may be withdrawn if invoices remain unpaid.*

**After School Club** – Invoices will be produced at the beginning of each term for the sessions you have booked for your child. Payment will be due within 14 days of the invoice date. Any additional sessions required throughout the term will be added to the next invoice.  
*Your child's place may be withdrawn if invoices remain unpaid.*

### **For office use only**

Date Form Received in Office	
Confirmation sent to parent	
Registration form returned	