



# SUNBEAMS NURSERY

## Expression of Interest Form

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Name of Parent \_\_\_\_\_

Name of Parent \_\_\_\_\_

Childs Home Address \_\_\_\_\_

Postcode \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

With whom is child living – Both Parents, Father, Mother, Legal Guardian

\_\_\_\_\_

Does your child have any special educational needs or medical needs which the school needs to be aware of?

\_\_\_\_\_

Name of siblings already attending Sunbeams Nursery or St Alphege CEI School

\_\_\_\_\_

**Maintained Nursery:** We are able to offer 5 free, 3-hour sessions to your child from their 3<sup>rd</sup> birthday. This will include 15 hours provision funded by the government for all children over the age of 3 up to a maximum of 570 hours per year. These sessions may be distributed over the week as you require subject to availability. Any child staying all day will incur the £4.00 midday charge.

**30 Hour Funding:** We are able to offer up to 15 places to children of families who are eligible for the 3- hour funding, up to a maximum of 1140 hours per year. This equates to 9 free, 3-hour sessions plus 4 lunch club sessions. Eligibility must be sought by the parent.

**Additional provision:** In addition to the free sessions your child will receive, you will have the option of paying for your child to attend extra sessions, subject to the availability. Any sessions over your free entitlement will be charged at £18.00 per 3-hour session.

**Note on funding:** The government provides funding for a set number of weeks per year. We will endeavour to ensure your child receives their full entitlement. If during the term your child falls short of their entitlement, we will offer you make-up sessions subject to availability. If your child's pattern of attendance means that they will receive more provision than is funded, you will be given the option to purchase the additional session(s) or withdraw your child from nursery for those session(s) at no further cost to yourself. This will not affect your child's allocated sessions.

All fees are payable in advance by cash or cheque to the school office. Cheques need to be payable to 'St Alphege CE Infant School'. An invoice will be sent to you every month showing the payments due and a receipt will be issued for payments we receive from you.

Each morning and afternoon session will run for 3 hours, however if your child stays all day they will attend for 6 <sup>3</sup>/<sub>4</sub> hours. If you are accessing the universal 15 hour funded provision, we will charge for the <sup>3</sup>/<sub>4</sub> of an hour childcare between the two sessions. You can of course choose to collect your child at the end of the morning session and return them for the beginning of the afternoon session should you wish to avoid the fee. If you are accessing the 30-hour funded provision, lunch club will be funded as part of that provision.

Both morning and afternoon children will enjoy a rolling snack time which will include fruit, milk and water (water is always available for the children). Children attending the lunch club session will have lunch during this session. We ask parents to provide a healthy packed lunch for them or alternatively, you may choose to pay for a cooked meal provided by Chartwells Catering Company for an additional £1.85 per meal.

Please indicate on the table below which sessions your child would like to attend. Sessions are subject to availability and will be awarded on a first come first served basis.

***Please note that all charges are correct at time of printing but may be subject to annual increases. Any costs will be notified to you when sessions are confirmed.***

	Morning Session 8.30 – 11.30 £18.00	Lunch Club 11.30 – 12.15 £4.00	Afternoon Session 12.15 – 3.15 £18.00
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Please return this completed form to the main school office. We will contact you to discuss your interest in Sunbeams Nursery in due course.



# SUNBEAMS NURSERY

## Expression of Interest Form

If you are entitled to 30 hours funding please provide the details here so we can enter the code onto our system prior to your child starting.

HMRC Account holder name	
Date of birth of account holder	
National Insurance number of account holder	
30 hours code	
I give permission for St Alphege to check these details on the funding system Synergy	<b>Signed</b>

If you are entitled to Early Years Pupil Premium funding or Free for 2 funding, please provide the details here so we can check your eligibility on our system prior to your child starting.

Entitlement reason (economic, child in care, etc)	
Date of birth of account holder	
National Insurance number of account holder	
I give permission for St Alphege to check these details on the funding system Synergy	<b>Signed</b>

### ***For office use only***

<i>Date Form Received in Office</i>	
<i>Date parent contacted</i>	
<i>Date place offered</i>	
<i>Date child due to start</i>	