



SUNBEAMS NURSERY

Expression of Interest Form

Child's Name _____

Date of Birth _____ Gender _____

Name of Parent _____

Name of Parent _____

Childs Home Address _____

Postcode _____ Telephone _____

Email _____

Who does your child live with? – *Both Parents, Father, Mother, Legal Guardian*

Name of any siblings already attending Sunbeams Nursery or St Alphege CEI School

Does your child have any diagnosed or undiagnosed medical needs? YES / NO

This could include severe allergies, bladder or bowel problems, hypermobility, asthma, epilepsy, eczema, vision or hearing impairments.

Does your child have any needs which you are concerned about? *This could include sensory issues, fussy eating habits, poor sleep patterns, behavioural concerns, delayed development, speech problems, fine or gross motor skill problems.*

Special Education Needs and Disabilities

Does your child have any diagnosed or undiagnosed special educational needs? *This could include assessments or concerns around Autistic Spectrum Condition, ADD, ADHD, Speech and Language needs.*

Please provide details of any health professionals who are currently involved with your child other than your GP or Health Visitor.

We will contact you to discuss any of your concerns listed on this form, so we can assess any additional support that your child may require.

Dietary Requirements

Does your child have any special dietary requirements that would need to be catered for at lunchtimes or when food sampling as part of the curriculum or at morning fruit snack time?

- Gluten Free Soya Allergy Dairy Allergy Egg Allergy Nut Allergy No pork
- Vegetarian Other requirement*

* Please specify _____

Please give details of the severity of any allergies, medication required to treat the symptoms and details of health professionals involved. A care plan may need to be put into place in school.

Is there anything else you would like to discuss, or advise us of, regarding your child?



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Please indicate on the table below, which sessions your child would need to attend.

Sessions are subject to availability and will be awarded on a first come first served basis.

Please note that all charges are correct at time of printing but may be subject to annual increases. Any costs will be notified to you when sessions are confirmed. Breakfast club and after school club do not fall into any of the funded patterns of attendance and will be charged.

	Breakfast Club 8.00am – 8.30am £4.00 <i>Not part of funded hours</i>	Morning Session 8.30 – 11.30 £20.00	Lunch Club 11.30 – 12.15 £5.00	Afternoon Session 12.15 – 3.15 £20.00	After School Club 3.15pm – 5.00pm 3.15pm – 6.00pm £9.00 £12.50 <i>Not part of funded hours</i>
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

If you are entitled to working families 30 hours funding, please provide the details here so we can validate the code on our system prior to your child starting.

HMRC Account holder name	
Date of birth of account holder	
National Insurance number of account holder	
Working families code	
I give permission for St Alphege to check these details on the funding system Synergy	Signed

If you are entitled to Early Years Pupil Premium funding or Free for 2 funding, please provide the details here so we can check your eligibility on our system prior to your child starting.

Entitlement reason (economic, child in care, etc)	
Date of birth of account holder	
National Insurance number of account holder	
Free for 2 voucher code	
I give permission for St Alphege to check these details on the funding system Synergy	Signed

Maintained Nursery: We are able to offer 5 free, 3-hour sessions to your child from their 3rd birthday. This will include 15 hours provision funded by the government for all children over the age of 3 years, up to a maximum of 570 hours per year. These sessions may be distributed over the week as you require subject to availability. Any child staying all day will incur the £4.00 midday charge.

Working families 30 Hour Funding: We are able to offer places to children of families who are eligible for the 30 - hour funding, up to a maximum of 1140 hours per year. This equates to 9 free, 3-hour sessions plus 4 lunch club sessions. Eligibility must be sought by the parent and the details provided to the school prior to your child joining Sunbeams.

Splitting funding between two nursery settings: You are welcome to split your funding between Sunbeams and another nursery setting or childminder. Please provide details of the hours you wish to claim at each setting up to the maximum of your entitlement. Failure to confirm the correct split, could result in you being charged for all sessions.

Additional provision: In addition to the free sessions your child will receive, you will have the option of paying for your child to attend extra sessions, subject to the availability. Any sessions over your free entitlement will be charged at £18.00 per 3-hour session.

Note on funding: The government provides funding for a set number of weeks per year. We will endeavour to ensure your child receives their full entitlement. If during the term your child falls short of their entitlement, we will offer you make-up sessions subject to availability. If your child's pattern of attendance means that they will receive more provision than is funded, you will be given the option to purchase the additional session(s) or withdraw your child from nursery for those session(s) at no further cost to yourself. This will not affect your child's allocated sessions.

All fees are payable in advance by cash to the school office or bank transfer directly into the school bank account. An invoice will be sent to you every month showing the payments due and a receipt will be issued for payments we receive from you.

Each morning and afternoon session will run for 3 hours, however if your child stays all day they will attend for 6 ³/₄ hours. If you are accessing the universal 15 hour funded provision, we will charge for the ³/₄ of an hour childcare between the two sessions. You can of course choose to collect your child at the end of the morning session and return them for the beginning of the afternoon session should you wish to avoid the fee. If you are accessing the 30-hour funded provision, lunch club will be funded as part of that provision.

Both morning and afternoon children will enjoy a rolling snack time which will include fruit, milk and water (water is always available for the children). Children attending the lunch club session will have lunch during this session. We ask parents to provide a healthy packed lunch for them or alternatively, you may choose to pay for a cooked meal provided by Chartwells Catering Company for an additional £2.00 per meal.

We will contact you to discuss your required sessions and organise an appointment to meet you and your child prior to offering a place at Sunbeams Nursery.

For office use only

<i>Date form received in office</i>	
<i>Date parent contacted</i>	
<i>Date family visited Sunbeams</i>	
<i>Date confirmation of a place offered</i>	
<i>Date child due to start</i>	